

APFNDT- GA Meeting 14th November 2017

**Approved Minutes of the meeting of The APFNDT General Assembly Meeting
Held
At Marina Bay Sands Convention Centre in Singapore**

14th November: Commenced at 0850 hours

1. Welcome

The President thanked all for their attendance and also extended gratitude to the Singapore Society for Non-Destructive Testing (NDTSS) for its excellent organization and hosting of the Conference and meetings.

2. Roll Call

President of APFNDT opened the meeting at 0850 hrs. Those present were:

APFNDT Executive Committee (AEC)

Dr. Norikazu Ooka: APFNDT President (JSNDI)
Dr. Jong Po Lee: APFNDT Vice President (KSNT)
Dr. B. Venkatraman: APCNDT Immediate Past President (ISNT)
Mr. Les Dick: General Secretary (NZNDTA) **Voting Rep**
Mr. Sajeesh K. Babu Treasurer (NDTSS) (Would be late due to other matters)
Mr. Sze Thiam Siong: APCNDT President (NDTSS)

Regional Representative Group One – Western Asia, Central Asia & South Asia

Mr. D J Varde (ISNT) (Replacing V Pari)
Mr. Alexander Mullin (RSNDTT) **Voting Rep**

Regional Representative Group Two - East Asia, South East Asia

Dr. Man Yong Choi (KSNT) **Voting Rep**
Prof. Chih-Hung Chiang (SNTCT) **Voting Rep** (Replacing David Chu)
Dr. Gong Tian Shen (ChSNDT) **Voting Rep**
Dr. Ilham Mukriz Zainal Abidin (MSNT) **Voting Rep** (Replacing Nassir Ibrahim)

Regional Representative Group Three - Pacific, Oceania

Mr. Kevin Smith (ASNT) **Voting Rep**
Mr. Pranay Wadyalkar (AINDT) **Voting Rep**

Secretariat

Dr. Takamasa Ogata (JSNDI) **Voting Rep**
Mr. Shohei Ooka (JSNDI)

Individual Voting Representatives

Mr. Glenn Tubrett (CINDE) **Voting Rep**
Mr. Rajul R Parikh (ISNT) **Voting Rep**
Dr. B Muthuramalingam (NDTSS) **Voting Rep (proxy)**

Guests and other non-voting attendees

The following Observers (non-voting attendees) were admitted attendance for this meeting.

Mr. RJ Pardikar (ISNT)
Dr. Makoto Ochial (JSNDI)
Prof Younho Cho (KSNT)
Mr. K Madhavan (NDTSS)
Mr. D Tan (NDTSS)
Mr. Paul Grosser (AINDT)

3. Proxies and Apologies

At the commencement of the meeting the only official proxies that had been received, being from:

- Mr. Peter Hayward of NZNDTA, naming Mr. Leslie Dick of NZNDTA as his proxy.
- Mr Sajeesh Babu of NDTSS, naming Dr. B Muthuramalingam (NDTSS) as his proxy.
- Dr. Nassir Ibrahim of MSNT, naming Dr. Ilham Mukriz as the new voting delegate.

Apologies held as received were as follows:

Dr. Nassir Ibrahim (MSNT) Malaysian Society President
Dr. David Chu (SNTCT) Taiwan Society (past president)
Mr. Sajeesh K. Babu (NDTSS) Singapore Society President – busy with other items
Mr. Udayantha Koshala Balasuria (SNDT) Sri Lankan Society President
Mr. James Porter Jr. (PSNDT) Philippine's Society President

Absent from the meeting were:

Dr. Sabir Mammadov (ANDT) Azerbaijan Society President

4. Approval of Agenda

The meeting confirmed the draft agenda circulated, with a simple amendments of item 5: of the previous GA being in India, not Prague and item 9: working groups changed to Task Groups.

Moved: Mr. Glenn Tubrett

Seconded: Dr. B. Venkatraman

CARRIED

5. Procedures for Voting and Quorum

The General Secretary confirmed that we held **15 Full Member Societies** of the APFNDT and with 12 Present, we held sufficient voting members and therefore a quorum was held.

The actual Voting procedure, (as approved by the Board) was to be described in item 7.

6. Minutes of the Previous (Mid Term) GA Meeting in Malaysia 2015

These minutes were taken as read, following prior distribution and therefore accepted as a true and accurate record of the GA Meeting held at 1410 hours on 23rd Nov 2015.

Moved: Prof. Jong Po Lee

Seconded: Dr. B Venkatraman

CARRIED

7. Executive and Board Member Nominations/Introductions

The General Secretary advised, that due to multiple nominations being received for multiple positions across both the executive and board, a formal “election sequence process” (as approved by the BOD) was being trialed.

This had become necessary due to the possibility of success or failure to obtain “a Higher Role (say on the Executive) which would either discount or include, the nominee in the remaining roles being sought.

With the final vote to be taken on the second meeting (15th Nov 2018), the nominees were invited to give a short introduction on themselves and as to why they should be the member elected to the position/s sought.

The Executive nominees were:

President: Dr. N Ooka (JSNDI) – **only nominee**

Vice President: Prof JP Lee (KSNT) and Dr GT Shen (ChSNDT)

General Secretary: Mr. L Dick (NZNDTA) – **only nominee**

Treasurer: Dr. GT Shen (ChSNDT) and Mr. K Smith (ASNT), note Mr. Babu had withdrawn earlier

Past President: Dr. B Venkatraman (ISNT) would remain, as no contenders for President, this role would not be changing in 2018: **not voted, rather appointed**

The Board Nominees were:

Group One (2 positions)

Mr. A Mullin (RSNDTT) and Mr. DJ Varde (ISNT)

Group Two (Four positions)

Prof. CH Chiang (SNTCT), Dr. GT Shen (ChSNDT), Dr. MY Choi (KSNT),

Dr. IMZ Abidin (MSNT), Dr. T Ogata (JSNDI), note Mr. Babu had withdrawn earlier

Group Three (Two positions)

Mr. P Wadyalkar (AINDT), Mr. K Smith (ASNT) and Mr. G Tubrett (CINDE)

Auditor:

Nominees for the vacant position of Auditor, had been received for:

Dr. A Bereson (ASNT), Dr. B Venkatraman (ISNT), Mr. SK Babu (NDTSS)

8. ICNDT Restructure update

The meeting were advised that as the ICNDT restructure had been approved by postal ballot, the restructure process would most likely to be commencing following the next General Assembly (to be held in Sweden in 2018) and following on from that the new fee structures would commence with effect the 2019 fiscal year.

All of these decisions were yet to be formally agreed by the ICNDT PGP Meeting (which was due to follow this very meeting today). Therefore formal acknowledgement was pending.

9. AFNDT Documentation

9.1 Constitution

The General Secretary referred to item 8 above, in that with the ICNDT Restructure yet to be completed and OP’s fully ratified, that the APFNDT Board had previously agreed to postpone any

amendments to the APFNDT Constitution, until such time as the ICNDT one was adopted. Noted is that the Postal Ballot accepting such was only completed shortly before our GA and therefore sufficient time to adopt/adapt our own Constitution was not possible.

This process will proceed in time for our own Mid Term GA in 2019.

9.2 Operating Procedures

The General Secretary referred to the items above, where the same situation existed and therefore the Board had also previously agreed to postpone any amendments to the APFNDT OP's until such time as the ICNDT ones were all ratified.

Again this process is to be complete in time for our Mid Term GA in 2019.

9.3 Strategic Plan

The General Secretary had previously distributed the draft APFNDT Strategic Plan to all Societies. As the document was designed to be "live and constantly updated" by the Board it was tabled for approval as is:

Moved: Mr. Sze

Seconded: Dr. B Muthuramalingam

CARRIED

10. Financial Reports

10.1 Income/Expenditure

The Treasurer (Mr. Babu) had arrived in time to present the financial status, (via ppt.) as approved by the board, on the 13th Nov 2017.

10.2 Budget for coming year

The Treasurer (Mr. Babu) relayed that with funds in reserve slowly climbing (due to more members and donations), that no expenses have yet been budgeted for and with the Treasurer Position due to change this week, he would be handing all information to the new Treasurer.

Reference to possible larger income streams would come about by way of the ICNDT Structural changes, wherein the APFNDT would gain not only more members by "direct entry", due to these changes, but also an increase in incomes due to the raised fees for the majority of Societies and the percentage splits that the Federations will gain.

Mr. Babu showed a possible gains spreadsheet, based upon our own current member's status and size.

Following some discussion back and forth, Prof. CH Chiang (SNTCT), requested that they at-least be upgraded from Category E members to Category D Members.

Additionally, although Mr. Babu was not in a position to relay possible incomes from this Conference event in Singapore, that the Organising committee were hopeful a sizeable return may be possible for the APFNDT.

Mr. Sze would be more suited to deliver any information at our second meeting, during his report.

11. Reports by APFNDT internal committees and task groups

11.1 Advisory Group Report

Dr. Ooka advised that the Inaugural AG group had met this week for the very first time.

With Members of the AG as requested by the President being, known active delegates (all being prior APCNDT Presidents):

2003: Prof. Kwon 2006: Mr. Dick, 2009: Dr. Ooka, 2013: Dr. Venkatraman

Dr. Ooka felt the meeting had been very productive, advising that all member's had accepted "roles" in looking after/directing various activities/functions of the Federation. The full scope of which is to be fully developed over time.

11.2 Task Group Reports

- **TG1 Membership**
With no formal report being available, the new Chair Mr. Smith gave a brief verbal report advising of the THREE (3) new members and that their Certificates would be handed out this week.
- **TG2 APFNDT Journal**
With the TG meeting planned for the next day, there was nothing to report. However noted is that there has been no activity thus far.
- **TG3 Communications and website**
Mr. S Ooka relayed that the website had been updated, however with little or no information being passed on, his newsletters were still not getting traction.
- **TG4 Education and Training**
Dr. Venkatraman presented the ISNT's work on display materials and posters. Appearing to be some impressive work, now available for APFNDT use.
- **TG5 Certification**
Chair of TG5 had sent an apology for no report, but also that there would be a meeting the next day.
- **TG6 Standards**
With no other members other than Dr. Ogata mentioned he is still recruiting members at this point, so therefore the TG was inactive at this point.

With all TG's still to hold their individual meetings this week, it was suggested that more information would be forthcoming

At this point it was suggested all TG's should meet in the same room at the similar times (due to some cross membership & also cross interests).

Agreement on this was left to the individual chairs to sort out.

12. Asia Pacific Conference Reports

To be held over until the next meeting next day, 15th Nov.

13. 17th APCNDT 2025 Presentations

The President invited the Four (4) potential hosts for the 2025 APCNDT, to give their individual presentations (in no particular order):

ASNT, ChSNDT, KSNT and MSNT, all were allowed time to present power points or slides, as well as to talk to the General Assembly about why their bid should be the one selected.

All presentations were of a high caliber, with generally large attendance numbers being talked and therefore any bid could effectively be successful.

Ajournment

With the meeting time due to finish and there being further business, the President declared the meeting adjourned at: 1130hrs

Reminding Members that the meeting would re-convene the next day in the same room, so please be punctual.

2nd APFNDT- GA Meeting 15th November 2017

Draft Minutes of the meeting of The APFNDT General Assembly Meeting Held At Marina Bay Sands Convention Centre in Singapore

15th November: Commenced at 0850 hours

1. Welcome

The President thanked all for their attendance at the second meeting for the APFNDT GA and with only the remaining items from the full agenda to be completed, the meeting should conclude early.

2. Roll Call

President of APFNDT opened the meeting at 0850 hrs. Those present were as per day one.

New Members:

At this point, the meeting wished to extend a welcome also to the Three (3) new member Societies. Mr. K. Smith and Dr. Ooka made the presentations.

Sri Lanka (SNDT) Mr. Udayantha Koshala Balasuria, Society President Accepted the Plaque
Philippine's (PSNDT) Mr. Gerald S Galardo, of the Society Accepted the Plaque

Unfortunately absent from the meeting again were:

Azerbaijan (ANDT) however Dr. Sabir Mammadov Society President, was presented with their plaque later in the day.

5. Procedures for Voting and Quorum

The General Secretary confirmed that as we held **15 Full Member Societies** of the APFNDT and with **14 Present**, (noting that the 3 new members were now entitled to vote today), we held sufficient voting members and therefore a quorum was held.

7. Executive and Board Member Elections

The Secretariat handed out the voting forms in the following sequence:

- **President and Vice President**
- **General Secretary and Treasurer**
- **Group One and Group Two Board Members**
- **Group Three Board Members**

Successful Candidates for Executive were:

President: Dr. N Ooka (JSNDI)

Vice President: Prof JP Lee (KSNT)

General Secretary: Mr. L Dick (NZNDTA)

Treasurer: Mr. K Smith (ASNT)

Past President: Dr. B Venkatraman (ISNT) remains appointed

16th APCNDT President: Mr. P Grosser (AINDT) appointed as of closure of 15th APCNDT

With The Executive Duly Elected, the remaining Board votes for “eligible candidates” were then distributed.

Successful Candidates for Board Positions were:

Group One (2 positions)

Mr. A Mullin (RSNDTT) and Mr. DJ Varde (ISNT)

Group Two (Four positions)

Prof. CH Chiang (SNTCT), Dr. GT Shen (ChSNDT), Dr. MY Choi (KSNT),

Dr. T Ogata (JSNDI)

Group Three (Two positions)

Mr. P Wadyalkar (AINDT) and Mr. G Tubrett (CINDE)

Auditor:

Mr. SK Babu (NDTSS) was appointed as the new auditor (following the handing over of Treasurer Role to Mr. Smith)

Full detailed list of the new Board and TG Chairs can be seen at Annex 1 and 2 of these minutes

****With the need to proceed to Voting on the next hosts, the agenda sequence was moved around****

13. 17th APCNDT 2025 Voting Process

The Secretariat handed out the voting forms, explaining that **ONLY ONE** Society could be chosen by the members voting, so please choose carefully.

Being a highly contested process for 2025, the bids were counted by “Two Independent” adjudicators, with only the result handed to the General Secretary. At which point the vote had been very close, with TWO bids just above the others (**with the same number of votes**). Those being ASNT and KSNT.

The decision was therefore made to allow a second round of voting, with only the TWO finalists being considered and members who had voted for one or other of the two lower polling bids, being asked to consider a second choice!.

Surprisingly, the vote was once again a split decision (with 7 Votes each) and therefore the meeting was adjourned temporarily, whilst the executive consulted the Constitution and Operating Procedures.

(Unfortunately this caused concern amongst some delegates present, however as this was un-precedent result, the Executive needed to ensure some sort of protocol could be found/followed).

Under our rules the President has a casting vote, however the decision was made for it to be an Executive Action, with a “majority decision agreeable”. Therefore, with both the Treasurer (ASNT) and Vice President (KSNT) consulted over which way they wished to vote, they were excluded from the final closed door discussion.

The process selected the winning bid and the meeting was re-opened to announce the final result:

****The winning bid was to be the ASNT, would host the 2025 event in Hawaii****

12. Asia Pacific Conferences

12.1 Report on APCNDT 2017 (Singapore)

The hosts NDTSS presented a power point on the event thus far, advising of delegate numbers and potential incomes, as well as the process for the Formal Dinner and Awards night.

12.2 Report on APCNDT 2021 (Australia)

Mr. Grosser gave his power point presentation, advising that the entire actual organizing committee, were attending Singapore to learn as much as possible from the NDTSS, in how to run such a successful event in 2021.

He mentioned that the event may be “somewhat different” than was usual for an APCNDT Conference, with a decision to engage a lot of Practical Hands On Displays.

The event was therefore booked for October 18-22, 2021 in Melbourne

13. Already Completed

14. Opportunity for comments by National Societies

With no Societies wishing to comment/speak, this item was parked.

15. Closure of Meeting

There being no further business, the President declared the meeting closed at: 1035 hrs

Members adjourned for the photo session outside the meeting room

**APFNDT
President
Dr. Norikazu Ooka**

**APFNDT
General Secretary
Mr. Les Dick**



APPENDIX TO THE GA MINUTES

1.APFNDT Board

According to APFNDT Statute all members of the APFNDT Board should be elected by APFNDT GA. If an APFNDT Director resigns in mid-term the National society is allowed to propose a replacement candidate.

APFNDT members in service on the Board: November 15th GA 2017 to GA 2021		
Executive		
President	Dr. N. Ooka	JSNDI
Vice President	Dr. JP Lee	KSNT
Immediate Past President	Dr. B. Venkatraman	ISNT
General Secretary	Mr. L. Dick	NZNDTA
Treasurer	Mr. K. Smith	ASNT
APCNDT President 2021	Mr. P. Grosser	AINDT
Honorary Member	Mr. SK Babu	Auditor (NDTSS)
Board		
Regional Member	Mr.DJ Varde	ISNT
Regional Member	Mr. A. Mullin	RSNDTT
Regional Member	Dr. T. Ogata	JSNDI
Regional Member	Dr. MY Choi	KSNT
Regional Member	Dr. GT Shen	ChSNDT
Regional Member	Prof. CH. Chiang	SNTCT
Regional Member	Mr. G. Tubrett	CINDE
Regional Member	Mr. P. Wadyalkar	AINDT
Non-voting members:		
Co-opted member		
Co-opted member		
Co-opted member		
Other in Service and Consultative- non-voting:		
TG 1 Chairman	Mr. K Smith	ASNT
TG 2 Chairman	Prof Kim	KSNT
TG 3 Chairman	Mr. S. Ooka	JSNDI
TG 4 Chairman	Dr.Venkatraman	ISNT
TG 5 Chairman	Mr. Milligan	AINDT
TG 6 Chairman	Dr. Ogata	JSNDI
Auditor	Mr. SK Babu	NDTSS
Advisory group appointed by Board (alphabetic order):		

AG Chairman	Dr Ooka 2009 Chairman
Member	Dr. Kwon 2003 Chairman
Member	Mr. Dick 2006 Chairman
Member	Dr. Venkatraman 2013 Chairman

2.APFNDT-Board Term of office

Appointments are for four years, with possibility of re-election on one consecutive occasion for maximum continuous duration of eight years.

	2017-2021	2021-2025					
Name	Elected	or Re-Elected	Elected or Re-Elected as:				#
Dr. N. Ooka	Second Term	Cannot be Re-Elected	President				1
Dr. JP Lee	Second Term	Cannot be Re-Elected	Vice President				2
Dr. B. Venkatraman	Second Term	Cannot be Re-Elected	Immediate Past President				3
Mr. L Dick	Second Term	Cannot be Re-Elected	General Secretary				4
Mr. K Smith	Elected		Treasurer				5
Mr. P Grosser	Appointed	Not to be Re-appointed	APCNDT President				6
Mr. D Varde	Elected		Regional Member (Group One)				7
Mr. A. Mullin	Elected		Regional Member (Group One)				8
Dr. T Ogata	Elected		Regional Member (Group Two)				9
Dr. MY Choi	Elected		Regional Member (Group Two)				10
Dr. GT. Shen	Elected		Regional Member (Group Two)				11
Prof. CH Chiang	Elected		Regional Member (Group Two)				12
Mr. G. Tubrett	Elected		Regional Member (Group Three)				13
Mr. P. Wadyalkar	Elected		Regional Member (Group Three)				14
Mr. SK Babu	Appointed		Auditor (Non Voting)				15